



Nau Mai Haere Mai



*We welcome you to
Whakatāne High School*



Welcome to Whakatāne High School

He mihi nui atu tēnei ki a koutou katōa mai te Poari Matua, te Tumuaki, na kaiako me te whānau whānui o te Kura Tuarua o Whakatāne.

Ki a koutou ngā akonga hōu mē ō koutou mātua, kaitiaki, nau mai, haere mai ki te Kura Tuarua o Whakatāne. Tēnā koutou, tēnā koutou, tēnā koutou katoa.

A warm welcome to you as you start your secondary education at Whakatāne High School. It is great to have you with us and I am sure that you are going to enjoy the many opportunities that we have to offer you. I encourage you all to participate in as many activities as possible and to make the most of your time here.

The schools values of Achievement, Respect and Responsibility represent what our school stands for and what we expect from each of you. I encourage you to embrace these values and to be proud of your achievements.

The logo on your uniform is the same school emblem people have worn for the last 100 years. People know that you are a Whakatāne High School student, and they care about how you represent their school. Make sure you wear the correct uniform and that you wear it with pride.

Your mentor and prefect “buddy” will support you as you settle into Whakatāne High School. We know that students who do well in Year 9 are likely to have a successful secondary school career. We encourage you to make your best effort, seek help when you need it and to participate fully in school life.

Mr M. Knapton
Principal

Orientation



What do Student Mentors do?

Every student in this school belongs to a mentor class. You will get to know this group of students well because you will be doing a lot of different things together during the year. Complete the box below as your student mentor discusses their role.

Student Mentor

1. My Student Mentor's name is:

2. My mentor class is:

Whakatāne High School Values

Values are the standard by which we guide and regulate ourselves in our day-to-day lives. They are like a mixture of a set of beliefs and a set of rules. They are gifts or qualities that we all have which build our character. There are over 300 qualities we can develop. We can weave all these qualities together to live to our fullest potential.

Whakatāne High School has three core values that we expect you to practise:

Achievement (Whainga)

- Participating and succeeding in all aspects of school life
- Making the best use of all opportunities offered at school
- Giving your best to yourself, your relationships, your society and your environment



Respect (Mana)

- Being considerate towards others
- Valuing all members of our school community
- Valuing the school environment



Responsibility (Kawenga)

- Being accountable for your actions
- Honouring commitments or promises made to others
- Looking after your environment and the earth



Task: By yourself, think about these three qualities that you already have. Complete the questions below. Your buddy prefects will help by listening to you. Now, in small groups, share your qualities.

Value	How do you already practise them at home?	How will you practise them at Whakatāne High School?	What would you like to practise more?
Achievement (Whainga)			
Respect (Mana)			
Responsibility (Kawenga)			

Rights, Responsibilities and Rules



As a student at Whakatāne High School you have some basic rights but they come with responsibilities. List as many as you can. The first one is an example.

Some basic rights	Responsibilities that go with that right
<i>The right to express myself</i>	<i>Allow others to express themselves</i>

Rules

List some basic rules that you follow in your life:

- 1.
- 2.
- 3.

Describe what it would be like for yourself and others, if you did not follow these rules.

Important people

Who might be important for me to know, and where might I find them?

The Principal	Mr Martyn Knapton
Principal's Personal Assistant	Ms Anne Nillesen
The Deputy Principals	Carole Hughes Shannon Crook Peter Barsdell Renay Jones
The Assistant Principal	Helen McKane
School Kaumatua	Mr Te Kapua Te Riini
Director of International Students	Mr Declan Manning
Homestay Coordinator	Miss Lena Loeffelsender
The Guidance Counsellors	Mr Joseph Ford, Ms Titihuia Rewita
The School Office	Ms Gemma Coxon
The Student Office	Ms Olivia Marrow
Director of Sport and Sports Co-ordinator	Mr Ben Sexton and Ms Renske Forsyth
E Hub Team	Mr Jared Cochrane, Mr Ross McKay
Head Boy	Josh Hansen
Head Girl	Kithmini Melville
Head of Student Council (Student Rep)	
Chairman - Board of Trustees	Paul Julian
Leaders of the four Houses and their house colours	Kauri Totara Rimu Matai

Important places

As you walk around the school with your support person, find these places and mark them on the map at the back of this booklet.

- | | | |
|---|--|--|
| ☐ My mentor class | ☐ Barclay Hall | ☐ The Wharenuī |
| ☐ Student office/Sickbay | ☐ The toilets | ☐ The gym |
| ☐ Deputy Principal Offices | ☐ Cycle stands | ☐ Library |
| ☐ Guidance area | ☐ Wharekai/canteen | ☐ Staffroom |
| ☐ N Block | ☐ Out-of-bounds areas | ☐ Health Zone |
| ☐ Music room | ☐ Drama room | ☐ Free School Meals Zones |

Where are my classrooms?

Subject	Teacher	Code	Classrooms

Karakia / School Prayer

Kia inoi tatau

He honore, he kororia ki te Atua

He maungarongo ki runga i te whenua

He whakaaro pai ki nga tangata katoa.....Amene

Anei ra matou, au poonga e tuku whakamoemiti atu nei ki a koe mo au manaakitanga

Kei mua koe ia matou hei tohutohu i a matau i roto i a matau mahi katoa

Ka timatahia, ka mahia, ka whakaotihia I runga I tou ingoa tapu

Amene

Tikanga Māori

School Haka - Te Puru

Kaea	Tena i poua ko te puru, U ko te puru koa	
Katoa	Whakatanatana ki runga	<i>It stretches its neck upwards</i>
	Whakatanatana ki raro	<i>Then down devouring everything in sight</i>
	E kore te ora e tae mai ki konei	<i>Life will not come here (arrive)</i>
	I te ture o te mate	<i>Because of the law of death</i>
	Pu kawau tia koau	<i>I am transformed to a flock of shags</i>
	Aha te aha ta aha tau aha te riri e	<i>Referring to the sound of gun shots fired at Orakau</i>
Kaea	Ko nga ngirangira, ko nga hotahota	<i>The hammer lock the bullets</i>
	O te whitau tapahia	<i>Cut the centre of the harakeke (whitau)</i>
Katoa	A e ho	
Kaea	Awheawhea ko te rua tamariki	<i>The recruits were mostly children</i>
Katoa	A e hoa	
Kaea	Nau ano i whai mai kia ku nui	<i>It was you who chose to follow my greatness</i>
Katoa	A e ho I kite ai koe	<i>And you saw</i>
	A e ho Itaku tou rape A e hoa I te ra rua o te tara o te whitau tapahia A e ho Hi	<i>And on the second shoots – sprouting of the harakeke sprout forth (u tapahia)</i>

Taku Rakau (a Mihi-ki-te-kapua, Tuhoe)

- | | | | |
|---|---|----|--|
| 1 | Taku rakau e,
Tau rawa ki te whare
Ka ngaro a takahi e
Te whare o te kahikatoa | 10 | Aku tangi mo koutou
Mau puku ko te iwi e
Ka mowai tonu te whenua
E takoto nei |
| 5 | He ngau whakapae
Hei whakapae ururoa
E hau mai nei
Kei waho kei te moana
Kaore aku mihi e | | |

Whakatāne High School Song

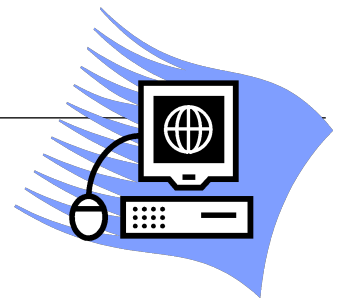
In this moment of our youth
While the life of school we share
Emblem of the right and truth
Stands the rock we proudly wear
Met in full assembly here
Let us honour it in song
Upward reaching, clean and strong
In affection let us then
Take our motto's solemn vow
And declare the words again
Kia Whakatāne Ahau
Kia Whakatāne Ahau

When the years have onward rolled
And our ranks have scattered wide
We'll recall the black and gold of
The Rock that was our pride
Emblem of the right and truth
That we honoured in our song
Upward reaching, steadfast, strong
Sing in gratitude and then
We'll renew the solemn vow
And declare the words again
Kia Whakatāne Ahau
Kia Whakatāne Ahau, Ahau

Whakaaria Mai

Whakaaria Mai, tou ripeka ki au
Tiaho mai, ra roto i te po
Hei kona au, titiro atu ai
Ora, mate, hei au koe noho ai
(ano) Amene

Information Section:



Cyber Safety and Electronic Devices

Computers

The school computers are not like the ones that you have at home.

Everything you do on them here is monitored. The ICT Managers can access every page that staff and students go to on the internet, every email that they send or receive. The school does this for the safety of our students and staff. All students and staff sign a Cyber Safety agreement on entry to Whakatāne High School. This is so we can all use computers as a useful tool to access information that allows us to learn and produce work in efficient and exciting ways. We have agreed to use computers responsibly. That means:

- Respecting work done by others and not claiming it as your own – copyright.
- Thinking “I wonder if I should have this image on my screen” – using inappropriate images such as weapons, drugs, gangs, illegal activity, pornography, nudity, and violence is breaking the cyber safety agreement.
- Treating your password like your toothbrush – don’t let anyone use it and change it regularly
- Using harassment in emails or on blog sites – some sites have been blocked for your protection. If you try to access them you are breaking your agreement.
- Use it responsibly for WORK ONLY and only with your teacher’s permission

You are responsible for all the activity in your user area. If you are not responsible computer users you will be caught and blocked from the internet for a period as determined in a conference with the ICT Managers.

You are responsible for your device at all times.

Cell Phones

You may bring these to school but they must be out of sight during class time (including if you go to the toilet). You can only use them at interval and lunchtime.



Frequently Asked Questions

- Q What do I do if I am sick and can't come to school?
A Your parent/caregiver can log your absence on our school app, via the school Absentee Hotline, or you can bring a note for your Student Mentor when you return.
- Q What do I do if I have an appointment during school hours?
A You should have a note from home or the appointment card for the dentist or doctor. Show the note and sign out at the Student Office. You will be given a leave pass to carry.
- Q What do I do if I'm feeling sick or have an accident?
A Tell your teacher if you are in class and go to the Student Office or go straight to the student office at break time.
- Q What if someone needs to see me during school hours, or wants to drop something off?
A All visitors must go to the school office; the office will find you and give you the message. You cannot use your cell phone during class time.
- Q What if I am late for school?
A Go to the Student Office to sign in.
- Q When is the school canteen open?
A Interval and Lunchtime.
- Q What do I do if I have lost something?
A If you cannot locate it, ask at the student office.
- Q When is the library open?
A Before school, lunchtime and after school until 4.00 pm.
- Q Is there a telephone I can use?
A Yes, at the Student Office.
- Q Do I need permission to go home for lunch?
A Yes, bring a note from home. Get a lunch pass from the Student Office.
- Q What do I do if I have the wrong uniform?
A This should not happen. However, in the event of some unpredictable emergency see your Student Mentor, who will instruct you.
- Q Are we allowed in class during interval or lunchtime?
A Only when it is wet.
- Q What time does school start and finish?
A Student Mentor time begins at 8.30am Monday, Wednesday and Friday. On Tuesday and Thursday, school starts with Period 1 at 8.45am. School finishes at 3.00pm each day.
- Q If I have a problem, who can I talk about it with?
A Ideally this is your Student Mentor. However you can speak to anyone with whom you feel comfortable, for example your class teachers, Dean, or "buddy" prefects. We also encourage you to talk with your family.
- Q How do I make an appointment with a Guidance Counsellor?
A Fill in a slip at the Guidance office and a counsellor will get back to you with an appointment time. Any counselling is confidential unless you are in harm or danger.

Restorative Practices

Some reasons why we use restorative practices:

- Every day students interact with others. We know it is important to model, as well as teach interpersonal behaviours that reflect our school values of respect, responsibility, and achievement.
- Most parents want their children to do well at school. We know this is more likely to happen when students feel valued and safe.
- There is strong evidence linking teaching good behaviour and good behaviour and achievement.
- Your safety is important.
- Restorative practices model good patterns of behaviour and ways of dealing with difficulties.
- Restorative practices lead to better life skills for most students.
- Restorative practices are being adopted by our own and overseas justice systems in dealing with anti-social behaviour or crime.
- Students feel valued and learn when they are able to contribute to resolving the issues that they are involved in.
- Good behaviour allows learning to be uninterrupted.

What does it mean?

In class:

- A student who is misbehaving will be asked by the teacher to change their behaviour.
- If they need to be spoken to for a second time they will be given some options for improving their behaviour.
- If their misbehaviour continues they will be involved in a “mini-chat” with the teacher.
- Continued misbehaviour will mean the student is removed from class to work in a supervised space, on work provided by the class teacher.

After removal:

- If a student has been removed from class they will meet the class teacher and a facilitator to resolve the issue.
 - Parents/Caregivers of students who have been removed from class three or more times, will be contacted by a Head of House.
 - A whanau hui will take place with concerned staff to resolve the issues that are affecting the learning of the student and class.
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WHS Expectations Matrix

Expectations		Setting				
		Around School	Classroom	Going to Class	Toilets	Digital Devices
UNIVERSAL EXPECTATIONS	ACHIEVEMENT	- Produce your best effort at all times - Set clear goals and complete all tasks - Aim high	- Be prepared to learn; have the right equipment and a positive attitude - Be punctual - Aim high – do the best that you can at all times	- Move quickly to class, avoiding delays and distractions - Be quiet, calm, friendly and happy	Plan your toilet breaks for interval and lunchtime	- Follow the routines: entry; exit; whole class teaching - All work is complete and original - Use all available tools and ask for help - Organise your folders
	RESPECT	- Have a positive attitude - Use appropriate manners and language - Value yourself and others - Have pride in yourself and in your school	- Participate positively - Respect others and their environment - Use appropriate manners and language - Show care for yourself and others	- Enter the class at the instruction of the teacher. Be quiet and orderly - If you are late, wait, apologise and explain - Keep to walkways	- Be hygienic and leave the facilities clean for others to use - Use toilets for their proper purpose - Do not interrupt other classes when going to or from toilets	- Respect your property and that of others - Be open to the ideas of others - Take breaks from screen time - Give positive feedback - Await teacher approval before listening to music
	RESPONSIBILITY	- Wear your uniform correctly - Be punctual	- Accept responsibility and accountability - Wear your uniform correctly - Complete all set tasks	- Be organised - Be ready to learn and participate	- Follow the procedure for accessing toilets - Leave the environment as you find it	- Always bring your device charged and ready for the lesson - Make the most of all learning opportunities - Follow the rules of cybersafety and passwords: keep it private; change it regularly

School map

